



Etoile Education
Adopted by the Bureau 010905

CODE OF CONDUCT FOR SCHOOL BUS STRASBOURG – ESK - STRASBOURG

- Each passenger will respect the departure hours to and from the European School in Karlsruhe as communicated by Etoile Education and/or the school's Transport Committee and posted on the website <http://www.eskar.org/etoile/index.htm> . The bus will not wait for passengers who are late. It is recommended to arrive at the bus stop five minutes before departure.
- If it is known in advance that a child will be absent for one or several days, the family should contact Ana Gorey (cell phone: 06 80 06 36 87 or ++ (33) 6 80 06 36 87) in order to allow for potential students school to travel on the bus for “test days” at the school.
- If, on an occasional basis, a child would like to invite a friend from school to join the bus or if anyone from the passenger's family would like to use the bus to travel to Karlsruhe, Ana Gorey should be contacted, by telephone or e-mail (ana.gorey@coe.int) in order to check availability of places.
- If parents know on the same morning that a child will not be travelling, they should preferably call the driver Rolf at ++ (49) 17 421 37 800.
- The person with final authority on the bus is the driver, seconded by one or two bus monitor(s). The bus monitors have been instructed to report any problems on the bus to the respective heads of the primary and secondary school or ultimately to Mr Hoyem.
- Before approaching the driver the passengers should contact one of the bus monitors, for example in case of illness or need to go to the toilet.
- Each passenger will enter the bus without pushing others and will fasten his or her seat belt. The seat belt should be kept fastened throughout the journey.¹

¹ Under no circumstances shall Etoile Education or the school's Transport Committee be held legally responsible or liable for damages in case of injuries exclusively due to the passenger's failure to keep his or her seat-belt fastened at all times.

- Each passenger will respect the driver's need to concentrate on driving safely and will therefore not disturb him.
- Passengers will adapt their behaviour and spoken words so as not to frighten or cause distress in other passengers, particularly the youngest ones.
- No music will be played, either by the driver or any passenger before 7:30 in the morning.
- The bus has two video viewing outlets. Given that some children are reading, doing homework or sleeping, the following rules apply:
 - no video-watching in the morning
 - only the rear outlet will be operational in the afternoon, allowing for a video-free zone in the front part of the bus
 - children may bring in their own tapes, if classified as "PG" (suitable for a younger audience) and marked with their name
- No balls or other items will be kicked or thrown around in the bus.
- Passengers will not eat on the bus.
- Passengers may drink water but will abstain from soft drinks, juices or other beverages.
- Younger children may need to be reminded to go the toilet before travelling.
- Passengers will not litter.

Failure to respect the rules above despite a written warning may lead to temporary exclusion from the bus. In case of a repetitive failure despite a further written warning the passenger may be permanently excluded from the bus. In either case no part of the annual transportation fee shall be refunded.

Safety drills may be organised to ensure that all passengers know what to do in case of an urgency which may require that the bus be evacuated.